



# PRE-APPLICATION FORM – STEEL DETAILING CADETSHIP

Attached is a Pre-Application form for the 4D Steel Detailing Cadetship form. The application form is a source of information, which will be used by 4D Steel Detailing to assist us in considering your suitability for the cadetship. If successful, such information shall form part of the Company's personnel records. Failure to supply the information requested would prejudice the company's ability to assess your suitability for the position.

4D Steel Detailing shall retain all information relating to unsuccessful applications for a period of 12 months from the date of this application. The above information is provided in accordance with the Privacy Act 1993.

**CONFIDENTIAL**

*To be completed personally by Applicant*

Date of Application \_\_\_\_\_

## APPLICATION FOR STEEL DETAILING CADETSHIP

**Note:** The completion of this form does not indicate that there is any obligation on the company to engage the applicant.

**Purpose:** This information is collected for the purpose of assessing your suitability for employment at 4D Steel Detailing, which may include subsequent changes in employment with the company.

## YOUR NAME (in block letters)

Family Name:

Given Names (underline name used):

Are you known by any other names:

## YOUR CONTACT ADDRESS AND TELEPHONE NUMBERS

Contact Address:

Home Phone Number:

Mobile Phone Number:

Other No/Email: (If Any)

## QUALIFICATIONS

Please provide details of any qualifications – any courses attended? (give details):

Do you have any other qualifications/ certificates/ licences/ or attended any courses? (give details):

### EMPLOYMENT HISTORY *(if applicable)*

**Present or most Recent Employer**

Company:

Job Held:

Full Time or Part Time Position  Length of service

Reason for Leaving:

For the purposes of compliance with the Privacy Act 1993, do you consent to the company contacting your present employer for the purposes of reference checking should we have an employment offer for you. Yes  No

### REFEREES (please provide at least two)

Give name, address and telephone numbers of at least 2 referees:

Name	Position	Company	Phone No/s
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

I,  consent to the company seeking verbal or written information on a confidential basis about me from representatives of my previous employers and/or referees and authorise the information sought to be for the position for which I am applying. I understand that the information received by the Company is supplied in confidence as evaluative material and will not be disclosed to me.

Do you consent to the company retaining the information contained in this application form for the purposes of considering your suitability for any other position which may arise with this company in future? Yes  No

If yes, signature:

Date:

### DECLARATION

I DECLARE that to the best of my knowledge the information provided in this application and in any CV enclosed is accurate and I understand that if any false or misleading information is given, or any material fact suppressed, I will not be employed, or if I am employed, my employment will be terminated immediately.

Signed:

Date: